

RESOLUTION NO. 2016244

RE: AUTHORIZING THE ADOPTION OF A
COMPLETE STREETS POLICY FOR DUTCHESS COUNTY

Legislators BORCHERT, PULVER, MICCIO, STRAWINSKI, LANDISI, TRUITT, FLESLAND, and SAGLIANO offer the following and move its adoption:

WHEREAS, the County desires to become the healthiest county in New York, and

WHEREAS, the County further desires to support the revitalization of our cities, town centers, and villages, and

WHEREAS, the County, in realizing these goals, desires to provide accessible environments for people of all ages and abilities, and

WHEREAS, the County wishes to institute a "Complete Streets Policy" which shall seek to plan, design, construct operate and maintain its streets, bridges, bus systems (including buses, stops, shelters, etc) parks, trails and buildings to promote safe, comfortable, efficient and convenient travel for people of all ages and abilities as well as for all types of transportation, including walking, bicycling, riding the bus, and driving to the greatest extent possible, and

WHEREAS, over time this policy is intended to develop a countywide network that promotes the health, safety, environment, economic vitality of the County and make it a more desirable place to live, work and visit, and

WHEREAS, under this policy the County shall foster partnerships with the State of New York, neighboring counties, municipalities, school districts and property owners to develop facilities that further this policy, and

WHEREAS, the County's Complete Streets Committee has developed a Complete Streets Policy based on national best practices, and the policy is supported by the Department of Public Works, Department of Planning and Development, Department of Behavioral & Community Health, Office for the Aging, Sheriff's Office, Traffic Safety Board, Division of Public Transit, as well as the Dutchess County Planning Board, Office for the Aging Advisory Board, and Dutchess County Board of Health; and

WHEREAS, the County's Complete Streets Committee hereby recommends and offers the attached policy to be implemented for the above referenced objectives, now therefore, be it

RESOLVED, that the Departments of Public Works and Planning and Development, on behalf of the County, are hereby authorized to develop a Complete Street Checklist to implement this policy, which shall be consistent with the intent of this policy, and which shall be modified

as necessary at the discretion of the Commissioners of said Departments, to remain consistent with the intent of this policy, and it is further

RESOLVED, that this Legislature hereby approves and adopts the Complete Streets Policy to be implemented by the Department of Public Works, Department of Planning and Development, and other relevant County Departments and Divisions.

CA-129-16

JMF/AMS/kvh/G-0188

09/15/16

Fiscal Impact: See attached statement

STATE OF NEW YORK

ss:

COUNTY OF DUTCHESS

This is to certify that I, the undersigned Clerk of the Legislature of the County of Dutchess have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 11th day of October 2016, and that the same is a true and correct transcript of said original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said Legislature this 11th day of October 2016.

CAROLYN MORRIS, CLERK OF THE LEGISLATURE

FISCAL IMPACT STATEMENT

☒ NO FISCAL IMPACT PROJECTED

APPROPRIATION RESOLUTIONS

(To be completed by requesting department)

Total Current Year Cost \$ _____

Total Current Year Revenue \$ _____
and Source

Source of County Funds (check one): ☐ Existing Appropriations, ☐ Contingency,
☐ Transfer of Existing Appropriations, ☐ Additional Appropriations, ☐ Other (explain).

Identify Line Items(s):

Related Expenses: Amount \$ _____

Nature/Reason:

Anticipated Savings to County: _____

Net County Cost (this year): _____

Over Five Years: _____

Additional Comments/Explanation:

Prepared by: Regina Chiarello x2925

Prepared On: 9/6/2016

Dutchess County Complete Streets Policy

Policy

Dutchess County shall strive to plan, design, construct, operate, and maintain its streets, bridges, bus system (buses, stops, shelters, etc.), parks, trails, and buildings (herein after referred to as Facilities) to promote safe, comfortable, efficient, and convenient travel for people of all ages and abilities, and for all types of transportation, including walking, bicycling, riding the bus, and driving, to the greatest extent possible.

Over time, these Facilities will be integrated into a countywide network that promotes the health, safety, environment, and economic vitality of Dutchess County and makes it a more desirable place to live, work, and visit.

Jurisdiction

This policy shall apply to all transportation-related elements of projects involving County property, including County roads, parks and buildings, as well as public and private projects over which the County Department of Public Works has permitting authority.

The County shall foster partnerships with the State of New York, neighboring counties, municipalities, and school districts and other property owners to develop facilities that further the County's Complete Streets Policy.

Projects and Phases

Dutchess County shall approach every transportation-related improvement and project phase as an opportunity to create safer, more accessible Facilities for all people. Project phases include but are not limited to planning, design, construction, operation, and maintenance.

Design

Dutchess County will generally follow accepted or adopted design standards and use the latest design standards available, including but not limited to design guidance from the American Association of State Highway Officials (AASHTO), the Manual on Uniform Traffic Control Devices (MUTCD), the New York State Department of Transportation (NYSDOT), the Institute of Transportation Engineers (ITE), the National Association of City Transportation Officials (NACTO), the Americans with Disabilities Act (ADA), and the US Access Board's Public Right-of-Way Accessibility Guidelines (PROWAG).

Dutchess County shall implement this Complete Streets policy in a manner that is sensitive to the local context and character, aligns transportation and land use goals, and recognizes that needs may vary by case or community.

In recognition of these various contexts, public input and a variety of transportation needs, a flexible, innovative and balanced approach that follows other appropriate design standards may be considered, provided that a comparable level of safety for all people is present.

Performance Measures

Dutchess County shall measure the success of this Complete Streets policy using the following performance measures:

1. Total miles of sidewalk (countywide)
2. Total miles of on-street bicycle facilities (countywide)

3. Total miles of County roadways with shoulder widths of four (4) feet or more
4. Number of Dutchess County Public Transit bus stop shelters
5. Number of Dutchess County Public Transit bus stop shelters accessible via sidewalks and curb ramps

Benchmarks for each of the performance measures, as listed below, will be used to track the performance of the policy. Performance measure reports shall be developed at least every five years and posted online.

	Performance Measure	Current Status (2016)	5 Year Goal*	10 Year Goal*
1	Total miles of sidewalk (countywide)	523	528	533
2	Total miles of on-street bicycle facilities (countywide)	1.5	3	5
3	Total miles of County roadways with shoulder widths of four (4) feet or more	18.5 (5% of total centerline mileage)	23.5	26.0
4	Number of Dutchess County Public Transit bus stop shelters	9	13	20
5	Number of Dutchess County Public Transit bus stop shelters accessible via sidewalks and curb ramps	5	9	16

**Goals are intended to be reached within 5 and 10 years of policy implementation.*

Implementation

1. A project's compliance with this policy shall be determined based on completion of a Dutchess County Complete Streets checklist.
2. The Department of Public Works, Department of Planning and Development, and other relevant County Departments and Divisions will incorporate Complete Streets principles into existing procedures, programs, plans, manuals, checklists, regulations, and other processes as appropriate.
3. The Department of Public Works, Department of Planning and Development, and other relevant County Departments and Divisions will review current design standards, guides, and policies, and develop new design standards/guides/policies or revise existing standards/guides/policies as needed to reflect current best practices.
4. The County shall support staff professional development and training on Complete Streets principles and best practices for implementing this Complete Streets policy.

5. The County shall promote inter-departmental coordination to ensure the consistent application of this Complete Streets policy.

Exceptions

Any exception to this policy must be approved by the Dutchess County Department of Public Works in consultation with the Dutchess County Department of Planning and Development and other relevant County Departments and Divisions. Exceptions must be documented with supporting data that indicates the basis for the decision. Such documentation shall be publicly available.

Exceptions may be considered when:

1. A Facility under consideration prohibits, by law, specified types of transportation, in which case greater effort shall be made to accommodate those transportation types nearby the Facility under consideration;
2. The costs of providing accommodation are excessively disproportionate to the need or probable use;
3. The existing and planned population, employment densities, traffic volumes, or level of bus or train service around a particular Facility is so low as to demonstrate an absence of current and future need;
4. The activities are routine maintenance that do not change the Facility's operations, such as mowing, sweeping, and spot pavement repair;
5. There is a reasonable and equivalent project near the Facility under consideration that is already programmed to provide the accommodations promoted by this policy.

Capital road maintenance projects (e.g. resurfacing, pavement markings, overlays, etc.) are not exempted, as they may provide opportunities for improvements to shoulder widths and/or conditions, pavement markings, and signage.

This policy was adopted by the Dutchess County Legislature on _____, 20__.

This policy becomes effective on _____, 20__.

Morris, Carolyn

From: Wrafter, Eoin
Sent: Friday, September 30, 2016 4:30 PM
To: Morris, Carolyn
Cc: Baiano, Chris; Balkind, Robert; Dozier, Emily
Subject: Complete Streets Resolution
Attachments: Dutchess County Complete Streets Checklist.pdf

Carolyn,

As requested attached please find the Complete Streets Checklist.

The policy states that *"Dutchess County shall implement this Complete Streets policy in a manner that is sensitive to the local context and character."* This would be accomplished by the evaluation of the project and consideration of various complete streets design features. There is not a standard road profile or set of features that must be used to make a street 'complete.' Dutchess County will generally follow accepted or adopted design standards and use the latest design standards available. Two Greenway Guides (Slower Safer Streets and Building Bicycle Networks) are examples of reference documents that could be used in the evaluation of some projects.

If you have any questions, please let me know.

Eoin

Eoin Wrafter, AICP
Commissioner
Dutchess County Planning and Development
27 High Street, 2nd Floor
Poughkeepsie, NY 12601
Phone: (845) 486-3600 Fax: (845) 486-3610
Email: ewrafter@dutchessny.gov

www.dutchessny.gov

Dutchess County Complete Streets Checklist

Dutchess County Complete Streets Policy

Dutchess County shall strive to plan, design, construct, operate, and maintain its streets, bridges, bus system, parks, trails, and buildings to promote safe, comfortable, efficient and convenient travel for people of all ages and abilities and for all types of transportation, including walking, bicycling, riding the bus, and driving, to the greatest extent possible. Over time, these facilities will be integrated into a countywide network that promotes the health, safety, environment, and economic vitality of Dutchess County and makes it a more desirable place to live, work and visit.

This checklist is intended to assist the County in achieving its vision for complete streets. It shall be completed for all projects involving County roads and property, as well as public and private projects over which the County Department of Public Works has permitting authority, either by the County's project manager or the project applicant.

Project Name _____

Date: _____

Project Location / Limits: _____

Project Description: _____

Street Classification (street or streets within the project area)

<input type="checkbox"/> Rural Principal Arterial	<input type="checkbox"/> Urban Principal Arterial
<input type="checkbox"/> Rural Minor Arterial	<input type="checkbox"/> Urban Minor Arterial
<input type="checkbox"/> Rural Major Collector	<input type="checkbox"/> Urban Major Collector
<input type="checkbox"/> Rural Local Road	<input type="checkbox"/> Urban Local Road

Annual Average Daily Traffic (AADT): _____

Posted Speed Limit: _____

% Heavy Vehicles (classes F4-F13): _____

5-yr total ped crashes: _____

Pedestrian count (if available): _____

Bicycle count (if available): _____

Instructions: For each box checked, please briefly describe how the item is addressed, not applicable, or not applicable and include supporting documentation.

Refer to best practice design standards as needed, including from the American Association of State Highway Officials (AASHTO), the Manual on Uniform Traffic Control Devices (MUTCD), the New York State Department of Transportation (NYSDOT), the Institute of Transportation Engineers (ITE), the National Association of City Transportation Officials (NACTO), the Americans with Disabilities Act (ADA), and the US Access Board's Public Right-of-Way Accessibility Guidelines (PROWAG).

EXISTING CONDITIONS

Item to Be Addressed/Considered	YES	NO	N/A	Required Description
Existing Walking & Bicycling Facilities				
Do walking or bicycling facilities exist within 300 ft. of the project area? (see page 3 for examples)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there bicycle parking within 300 ft. of the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing Roadway Facilities				
Are road shoulder widths adequate for walking and bicycling? If not, please specify travel lane and road shoulder widths.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are road shoulder surfaces in good condition for walking and bicycling? If not, please specify.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is on-street parking present on the road?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Existing Transit Facilities				
Is the project area on a transit route? (Dutchess County Public Transit routes; City of Poughkeepsie bus routes)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there bus stops or train stations within a ¼ mile of the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Existing Access and Mobility/ADA			
Do all sidewalks, ramps, signals, and other facilities within the project area meet ADA standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Walking/Bicycling/Issues			
Have local leaders, residents, or organizations been contacted to discuss issues related to walking, bicycling, or transit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing Safety/Issues			
Has the local law enforcement agency (County Sheriff's Office and local police) been contacted to discuss any safety issues in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key Destinations			
Are there shopping, employment centers, cultural centers, historic sites, landmarks, recreation areas, or other key destinations that could be connected to the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there schools, hospitals, senior centers, community centers or centers for persons with disabilities within ½ mile of the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planned Facilities			
Is there a planned walking, bicycling, or transit facility within a radius of 300 ft. around the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Centers & Greenspaces			
Is this facility located within an identified center as per the County's Centers & Greenspaces Plan? If yes, which center?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Attach a map of the project area and surrounding context, including existing & planned facilities and destinations. *

Complete Streets Elements: what will be included in Proposed Design?

Bicycling Facilities	
Off-roadway path/trail	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Dedicated on-street bike lane	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Shared lane markings (sharrows)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Paved Shoulders (4ft min; 5ft+ preferred)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bike detection at actuated traffic signals, including at turn lanes	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Signals with adequate minimum green time for bicyclists to cross the intersection	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bicycle-safe inlet grates	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bicycle parking (racks, lockers)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Transit Facilities	
Transit vehicle access into site	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bus pull-offs or curb extensions	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bus stop signs/markers	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Bus stop shelters	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Has transit agency/ies been contacted to discuss options?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Access and Mobility/ADA Facilities	
ADA-compliant sidewalk/path	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Accessible pedestrian traffic signals (push-buttons with audible tones)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Curb ramps with detectable warning surface	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
ADA-compliant slopes and cross-slopes for driveway ramps, sidewalks, & crossings	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Access management: reduce conflict points between pedestrians, bicyclists, and vehicles	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Freight & Emergency Vehicles	
Loading/unloading zones	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Emergency vehicle access	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

Walking Facilities	
Sidewalks (preferred on both sides of the street) or path	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Paved Shoulders (4 ft min; 5 ft+ preferred)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
High-visibility crosswalks	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Curb extensions to reduce crossing distance	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Pedestrian traffic signals with adequate crossing time	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Signal timing: protected left turn phases, leading pedestrian interval, no right turn on red, etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Raised median w/refuge islands (especially on roads with 2 or more lanes in each direction)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Traffic calming elements, lighting & signage, especially at uncontrolled crossings	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Connectivity	
Connections to bicycling, walking, or transit facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Connections to key destinations (see page 2)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Connections to neighborhoods	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Streetscape Elements	
Landscaping, street trees, planters, buffer strips, etc.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Pedestrian-scale lighting	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Public seating or benches	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Wayfinding signage for walking, bicycling, & transit	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Utilities: relocate poles or wires	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Responsible Agencies	
Construction-period pedestrian/bicycle access:	
Ongoing facility maintenance:	
Law Enforcement:	
Road Owner:	

PROPOSED DESIGN

Plans & Policies

Briefly describe relevant recommendations from County & municipal planning or policy documents addressing walking, bicycling, transit, or truck/freight in or near the project area and how the project incorporates them, or if not, why not.

Examples include: PDCTC Metropolitan Transportation Plan; Walk Bike Dutchess (PDCTC Pedestrian & Bicycle Plan); municipal Comprehensive Plan, trail or open space plan, sidewalk or pedestrian plan, or bicycle plan. Also see Walk Bike Dutchess Chapter 2 for an overview of County & local policies and plans. Contact the PDCTC if you need assistance.

Diminished Access

Will the proposed project remove an existing walking or bicycling facility or hinder pedestrian or bicycle access?

☐ Yes, Temporary ☐ Yes, Permanent ☐ No

If yes, describe why this is necessary and how access will be provided.

Prepared by: _____

Title: _____ Date: _____

Email: _____ Phone: _____

Public Works Dept Reviewer: _____

Title: _____ Date: _____

Email: _____ Phone: _____

Exception Granted: Yes/No

Justification Attached: Yes/No

Public Works Dept Approval: _____

Planning Dept Consulted: _____

Others Consulted: _____

If you have feedback on this checklist, please email pdctc@dutchessny.gov

Thanks to the City of Saratoga Springs for sharing their Complete Streets checklist for use as a model.